

Institute of Transportation Engineers

2009 STUDENT CHAPTER AWARD

Deadline: APRIL 1, 2009**

***For Southern District (District 5) ONLY: deadline for applications is March 1, 2009*

Please have the student chapters officers fill out the Student Chapter Annual Report and submit to their District Student Chapter Award Coordinator by April 1, 2009. Only those materials the District Student Chapter Award Coordinator receives by this date will be considered for the Student Chapter Award.

ELIGIBILITY

- The Student Chapter must hold a current charter from ITE to be eligible.

SUBMITTAL

- The District Award Coordinator must receive an **electronic copy** of the original Student Chapter Annual Report and supporting documents on or before April 1, 2009.
- Please submit the materials formatted in Adobe Acrobat. Those submittals received after April 1st will not be considered.
- Maximum length: 15 double-spaced typed pages, including ALL attachments, title page and table of contents. Member rosters do not count towards the page limit and may be included at the back of the application.
- The Annual Report forms may still be used as part of the award submittal, as long as the entire document does not exceed 15 pages.
- The Student Chapter Award is based on a year extending from April 1, 2008 to March 31, 2009.

EVALUATION CRITERIA

- Chapter Activities – 55%
- Chapter Liaison with ITE Chapters, Sections, Districts and/or International – 25%
- Chapter Organization – 15%
- Professionalism – 5%

AWARD

- Recognition at ITE Annual Meeting and in *ITE Journal*
- Up to \$1000 to reimburse for travel expenses to attend the ITE Annual Meeting
- Plaque

2009 District Award Coordinators – Student Chapter

District	District Description	Student Chapter Coordinator
Northeastern	Connecticut, Maine, Massachusetts, New Hampshire, New Jersey (north of southern borders of Mercer and Monmouth counties), New York, Rhode Island and Vermont	<p style="text-align: center;">Don Adams (518)446-0396 x 824 dadams@cmellp.com</p>
Mid-Colonial	Delaware, District of Columbia, Maryland, New Jersey (south of the northern borders of Burlington and Ocean counties), Pennsylvania, West Virginia and Virginia counties of Arlington, Fairfax and the cities, towns located within the counties.	<p style="text-align: center;">Jennifer Walsh (215) 283-9444 x 220 jennifer.walsh@mcmtrans.com</p>
Great Lakes	Indiana, Michigan, Ohio	<p style="text-align: center;">Elizabeth Sliemers (513) 697-8701 bsliemers@emht.com</p>
Midwestern	Arkansas, Illinois, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, Oklahoma, South Dakota and Wisconsin	<p style="text-align: center;">John Crawford (612) 373-6871 john_crawford@urscorp.com</p>
Southern	Alabama, Georgia, Kentucky, Louisiana, Mississippi, north Carolina, South Carolina, Tennessee, Virginia (with the exception of the counties of Fairfax and Arlington and the towns and cities within the counties)	<p style="text-align: center;">Dyan Damron (615) 383-8420 dyan.damron@neel-schaffer.com</p>
Western	Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming and all US territories not in Florida District	<p style="text-align: center;">Alyssa Reynolds (702) 267-3082 alyssa.reynolds@cityofhenderson.com</p>
Canadian	Canada	<p style="text-align: center;">Gene Chartier (905) 985-7346 x 110 gchartier@scugog.ca</p>
International	All countries outside the continental United States and its territories	<p style="text-align: center;">Emily Carroll (ITE HQ) (202) 289-0222 x 138 ecarroll@ite.org</p>
Texas	Texas	<p style="text-align: center;">Robert Saylor (972) 744-4324 robert.saylor@cor.go</p>
Florida	Florida and Puerto Rico	<p style="text-align: center;">Angela M. Garland (941) 907-0527 agarland@hntb.com</p>

Institute of Transportation Engineers

ANNUAL REPORT OF STUDENT CHAPTER ACTIVITIES

From April 1, _____ to March 31, _____

STUDENT CHAPTER OF: _____

This form contains the minimum information required to be submitted by each Student Chapter to ITE Headquarters in order to be considered for this award. (See Section II.D of the Student Chapter Manual). You may use a copy of this form -- filling in the blanks and adding attachments as appropriate -- or, if it is more convenient, submit the same information in a similar format.

If your Student Chapter desires to be evaluated for the annual ITE Student Chapter Award, you are invited to prepare a supplementary report that describes your Student Chapter activities in greater detail than is requested in this report.

1. STUDENT CHAPTER OFFICERS

President: _____

Vice President: _____

Secretary: _____

Treasurer: _____

Other (please specify): _____

2. STUDENT CHAPTER MEMBERSHIP

Number of Student Chapter members: _____

Number of Student members of the Institute: _____

Number of Students eligible to be a Student member of the Institute: _____

Number of faculty members who are current ITE members: _____

3. INFORMATION ON TRANSPORTATION ENGINEERING ENROLLMENT

Number of undergraduate students (Sophomore - Senior years) in your academic department: _____

If not Civil Engineering, specify department: _____

Full time: _____

Part time: _____

Does your curriculum allow an undergraduate student to major or minor in Transportation?

Yes

No

If "Yes," please provide the number of transportation majors _____ and minors _____

Number of graduate students in Transportation:

Full time: _____

Part time: _____

4. SUMMARY OF STUDENT CHAPTER ACTIVITIES

Attach a three page summary identifying the type of each significant Student Chapter activity (business meeting, technical meeting, field trip, project, joint meeting with ITE Chapter or Section, social event, etc.) during the reporting period. Please **do not include** meeting announcements, newsletters, technical appendices to reports, etc.

5. ROSTER OF STUDENT CHAPTER MEMBERS

Please attach an alphabetized listing of the student chapter membership. For each person indicate the degree for which they are enrolled and expected graduation date. An asterisk should indicate those who are also Student Members of the Institute.

Report submitted by:

Contents approved by:

Name: _____

(Faculty Advisor)

Phone: _____

Email: _____

Date: _____

Please submit report to your District Student Chapter Award Coordinator.

