I. WELCOME

The meeting was called to order at 10:30 AM (EST) by ITE Committee Chair Brent Ogden.

II. INTRODUCTIONS

The meeting was held at ITE Headquarters, 1627 I Street NW, Washington, DC. There were five members and guests present at the meeting and three joined by conference call.

<table>
<thead>
<tr>
<th>Meeting at ITE</th>
<th>Conference Call</th>
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<tbody>
<tr>
<td>Brent Ogden</td>
<td>Steve Venglar</td>
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<tr>
<td>Tom Lancaster</td>
<td>Lisa Fontanta-Tierney</td>
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<td>Courtney Day</td>
<td>John Van Hoff</td>
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<td>Brian Gilleran</td>
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<td>Dee Chapell</td>
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III. ITE ANNOUNCEMENTS

Courtney Day (ITE staff) and Brent Ogden provided information on several items:

- Tom Brahms will retire in December 2015 as Executive Director of ITE. Work is now underway by ITE to develop a search process for a replacement.

- A new Recommended Practice for traffic signal change intervals will be completed and made available for comments in late January or early February 2015.

- A new Informational Report on Sight Triangle and Corner Clearance Policies at Intersections and Driveways was published in August 2014. Lisa Fontana Tierney will send a copy to Brent and he will see if there is any application of this report to railroad or LRT crossings.

- The comment period for a new Recommended Practice on bicycle facilities has ended, and publication is expected in a couple of months.

- The Traffic Engineering Handbook is in final editing, and publication is expected in about three months.

- ITE is continuing the ITS standards development program under a cooperative agreement with the US DOT.

- A workshop on urban street design was presented by ITE in cooperation with NACTO in November 2014 in Washington DC.
The Recommended Practice on Designing Walkable Urban Thoroughfares: A Context Sensitive Approach was published in 2010, and can be viewed and downloaded from the ITE website. A report on the safety aspects of CSS will be published in May.

The administration of the Technical Councils by ITE has changed. A revised organizational chart was distributed by Courtney. ITE members may join as many Councils as they wish. Councils can be joined by clicking on buttons on the ITE Community.

The ITE website will be reorganized to resemble a series of brochures. The new format will allow ITE members to post documents and blogs to the ITE library.

IV. ITE COMMITTEE ITEMS

1. ITE Grade Crossing Web Page

There was a discussion of the procedural issues involved in having our web page be a part of the ITE Community while still being accessible to non-ITE members. Courtney stated that references and blogs can be posted in the Community. To maintain access to our web page by non-members, it might be necessary to keep it separate from the Community while including pointers in the Community to our web page.

Some of the links on our web page might be out of date. Brent will work with Joaquin Siques to assure that the links are working and to add pointers to our web page from the Community.

Brent suggested that material from the NCUTCD web page for the Railroad and LRT Technical Committee could be added to our web page. Brent also mentioned that there have been no comments left on our web page from any viewers.

2. MUTCD Items

Brent reported that the FHWA hopes to publish the Notice of Proposed Amendment for the new MUTCD in May 2015, but there is a question as to whether or not the NPA will result in a significant economic impact. If the answer is affirmative, then the NPA will probably be delayed by about six months.

Brent also reported that at the January 2015 meeting, the Railroad and LRT Technical Committee approved revised material for the MUTCD section on four-quadrant gates. The emphasis of the section will be changed from four-quadrant gates to exit gates. Although it is too late to submit this material through the formal process for the new MUTCD edition, it is hoped that the FHWA will consider it as a comment on the NPA.

3. Grade Crossing Handbook

Brent stated that it would be desirable to update the Traffic Control Devices Handbook after publication of the new MUTCD and the revised Recommended Practice. If it is not updated, it might be desirable for this Committee to update Chapter 11 and distribute it independently.
4. Update of *Recommended Practice for the Preemption of Traffic Signals Near Grade Crossings*

Tom Lancaster reported that it is planned to reorganize the order of the material in the current RP. Work is underway on the reorganization as well as the addition of new and revised material. It is hoped that a draft will be available by June 2015.

5. Conference Sessions Update

Our presentation session at the ITE meeting in Hollywood, Florida, will focus on bus rapid transit crossings. Brent reported that there are commitments from people to speak on the Eugene BRT, the Los Angeles Orange Line, the Miami BRT, the Cleveland BRT, and the similarities of traffic control devices for LRT and BRT.

Brent discussed the possibility of a field trip to the Miami BRT as part of the ITE meeting, possibly based from the AECOM office in Coral Gables.

V. OTHER BUSINESS

- Brian Gilleran reported that APTA is re-starting activity on setting standards for BRT grade crossings. Charles Joseph will be leading the effort. Brian will be the FRA liaison to the APTA committee.

- There was a discussion of the need for guidelines for the use of grade separations for LRT and railroad crossings, particularly with regard to high-speed rail.

- There was a discussion of the best turn-prohibition blank-out signs to use at railroad and LRT grade crossings. Brent mentioned that there is a TCRP report that investigated this issue. It could be the subject of an ITE informational report.

- The FRA grade crossing inventory program update is expected to be finalized by March 2015. It will require more coordination between railroads and highway agencies. Transit agencies will be encouraged to participate in the inventory. In response to a question Brian stated that the only way for a citizen to report an incorrect crossing inventory item is to work through either the railroad or the highway agency or the FRA.

VI. UPCOMING MEETINGS

The next Committee meeting will be held in conjunction with the ITE Annual Meeting in Hollywood, Florida August 2 – 5, 2015. The following meeting will be scheduled in Washington, DC during the Transportation Research Board Annual Meeting, January 10 – 14, 2016.

VII. ADJOURN

The meeting was adjourned at 11:34 AM.