SECTION ANNUAL REPORT FORM

for the period ____________ to ____________ for the

_________________________ Section

Officers:
ITE Headquarters will contact you with a “New Officers Sheet” for your completion directly following your district’s elections.

Membership:

Number of Section Affiliates __________

Section Annual Dues Rate $________

Balance of Funds on hand at the Beginning of the Reporting Period: $________.
(You can attached a balance sheet of this information or fill in the following:)

I. Income for the Reporting Period:

Dues $________
Income from Meetings $________
Investment Income $________
Advertising Income $________
Contributions $________
Other Principal Sources of Income $________

Total Income: $________

II. Expenditures for the Reporting Period:

a. Newsletter Production and Distribution $________
b. Travel $________
c. Meetings $________
d. Special Projects $________
e. Awards $________
f. Honorariums $________
Other Expenditures:

$________ $________
Was there a change in the Section Bylaws during this reporting period? (If yes, please send a copy of the new bylaws to ITE Headquarters, Eunice Chege Thoya, ethoya@ite.org)

[ ] Yes [ ] No

Technical Activities: (during this reporting period)

List Projects underway by title and, if available, provide expected date of completion:

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

List Projects by title which were completed during this reporting period and, if available, attach a copy of the report:

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Legislative and Advocacy Activities: (during this reporting period)

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Student Member Activities: (during this reporting period)

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Send Annual Report to:
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