I. WELCOME

The meeting was called to order at 3:10 PM EST by Committee Chair Brent Ogden. This is a two-part meeting to cover key TENC 102-02 topics as well as allow time for a presentation of “Markup #1” of the revised USDOT Grade Crossing Handbook.

II. INTRODUCTIONS

The meeting was held at the 2018 TRB Annual Meeting at the Washington Convention Center in Washington, DC. There were eighteen members and guests who participated:

In Person
- Brent Ogden
- Lisa Fontana Tierney
- Debra Chappell
- Randy McCourt

By Phone
- Steve Venglar
- Kelly Morton
- Brian Gilleran
- John Van Hoff
- Joaquin Siques
- Stephen Laffey

III. ITE ANNOUNCEMENTS

Lisa Fontana (ITE staff) reported on several ITE-related items:

- ITE is in process on evaluating conference session proposals for the upcoming Annual Meeting in Minneapolis. The current timeline calls for selection of successful proposals by February.

- On March 21, 2018, ITE will be conducting a “Virtual Career Fair”

- ITE is working with the Joint Program Office (JPO) to provide support services for Rural ITS applications which will feature materials developed by the Transportation Safety Working Group which addresses topics such as Emergency Medical Services as well as Fire and Rescue

- There will be an Arizona joint ITE / IMSA Spring Conference from February 27 to March 1

- ITE continues to pursue the Vision Zero initiative; it was suggested that there could be a contribution on Rail Crossing Safety – possibly updating and condensing Brian Gilleran’s piece on “Why to Preempt” grade crossings adapted for a broader audience

- The 10th Edition of Trip Generation is now out; it is an electronic, web-based version in which all the out-of-date data has been purged
• ITE is working on release of guidance on Self-Enforcing Roadways over the next month or two

IV. ITE COMMITTEE ITEMS

1. ITE Grade Crossing Web Page

Joaquin Siques reported that the web page is up to date and does not have broken links.

2. Update of Recommended Practice for the Preemption of Traffic Signals Near Grade Crossings

The RP is moving forward. The next step will be to establish a Review Panel comprised of about 6 to 8 persons. It was pointed out that this is NOT primarily intended to delve into the details of the guidance; rather it is to determine that the product meets professional standards and to verify that an inclusive process has been used to develop the document.

3. Conference Sessions Update

Brent reported that a proposal was submitted to ITE for the Minneapolis meeting, August 20-23 which includes four topics:

• Development of Pedestrian Transit Mall along Metro Transit (Minneapolis) Green Line through University of Minnesota East Bank Campus
• Development of Shared Corridor LRT for Metro Transit (Minneapolis) Blue Line Extension
• Report on Experience of Implementing Revised Preemption Timing Calculation Sheets and Procedures (TxDOT)
• Development of Criteria for Prioritizing Grade Separations of Light Rail Transit

V. USDOT GRADE CROSSING HANDBOOK WORKING GROUP MEETING

• This is a follow-up meeting to the prior meeting held at NCUTC on January 5th
• Working Group members should download MARKUP #1 materials from the ShareFiles site; this version is a “scanned” product
• The Handbook has been extensively reorganized; key changes include:
  o Background Materials have been moved into three Appendices
Provisions approved by the General Council of NCUTCD since the 2009 MUTCD have are recognized and the guidance for each topic which is affected will reflect the new material

The treatment of preemption of traffic signals near grade crossings is updated based upon the working draft version of the new ITE Recommended Practice

A Task Force has been formed to update the Technical Working Group guidance which was formerly in-lined into the 2007 version

There is a new section on pedestrian treatments which incorporates material which was formerly presented as part of the LRT “Special Topic” as well as new provisions for pedestrian treatments which were added to MUTCD 2009

LRT-specific materials have been moved into Chapter 2 which presents Active Devices

- Working Group Members are being asked to review the document and identify any topics which are missing or which are archaic and should be excised
- There is an electronic version of the old text separately available for those who wish to suggest specific edits in track changes format
- Comments are due by January 19th; new materials should be submitted by March

VI. UPCOMING MEETINGS

- National Committee on Uniform Traffic Control Devices, Summer Meeting, June 20 – 22, Denver, Colorado
- ITE 2018 Annual Meeting and Exhibit, August 20 – 23, Minneapolis, MN
- Transportation Research Board Annual Meeting, January 13 – 17, Washington DC

VII. ADJOURN

The meeting was adjourned at 4:45 pm.