

Monday, March 16, 2020

ITE Members –

Effective Wednesday, March 18, ITE staff will move to remote operations as a result of COVID-19. We want to protect the health of our staff and support efforts to minimize the impact of the virus through social distancing. Fortunately, all of our staff are already enabled to work remotely.

Last year we implemented a telework policy that has given us the opportunity to put software and processes in place to enable virtual operations. To ensure that we can continue to serve our members over an extended period of time, we have spent the last week readying ourselves to move to fully remote operations. Our goal is to maintain “business as usual,” recognizing that the current situation is anything but “usual.”

We intend to continue to provide professional development opportunities, advance technical and association products, and fulfill our contract work. We remain ready to assist you and answer your questions. Here is a link to our [staff directory](#) should you need to contact us.

Planning for our Annual Meeting continues and at this time, we expect to be able to proceed as planned in August. We have been supporting our District and Section leadership who are faced with difficult decisions regarding their upcoming meetings. [Linda Pierre](#), ITE Senior Meetings Director is a great resource in working with hotels; please continue to call on her. We will also be helping our Districts, Sections and Chapters as they look for ways to engage their members virtually during this interim period.

We also want to be a resource for our organizational members. ITE President Randy McCourt and Vice President Alyssa Rodriguez have begun and will continue to seed discussions on the All Member Forum, Consultants Council and Public Agency Council [e-Communities](#). We hope other members will weigh in and share organizational policies or procedures for dealing with COVID-19 and its impacts. This is new territory for all of us and we can learn from one another. I participate in two association CEO e-communities, which have been very helpful to me as we move to remote operations.

This is a challenging time for all of us. While we are advised to distance ourselves from one another to “flatten the peak,” we also have the opportunity to come together virtually and support one another as we work through this challenge. If we can help, don’t hesitate to ask.

Wishing you good health,

Jeff

Institute of Transportation Engineers