

**AGENDA**  
**ATC CABINET WORKING GROUP TELECONFERENCE**  
**TUESDAY, 9/21/21, 3:00-5:00 PM ET**

**GENERAL**

- Roll Call/Attendance
- Meeting Conduct Guidance (Antitrust and Conflict of Interest Guidelines)

**MEETING DISCUSSION/PURPOSE**

[Comment Database: ATC\_5301\_Std\_Comment\_Database\_210920.xls]

- Work Plan Priority: Discuss assigned levels and reassign as needed (Goal for this step is to ascertain level of effort required to resolve comment and not necessarily to perform actual comment resolution. Discussion time will be limited by the moderator. Comments will not be discussed in significant depth or resolved at this point unless consensus can be reached immediately.)
- Begin Comment Resolution discussion (time permitting)

**NEXT MEETINGS/TELECONFERENCES**

- TBD

---

## Institute of Transportation Engineers

Antitrust and Conflict of Interest Guidelines

The Institute of Transportation Engineers is committed to compliance with antitrust laws and all meetings will be conducted in strict compliance with these antitrust guidelines. Further if an item comes up for which you have a conflict of interest, please declare that you have a conflict of interest on the matter and recuse yourself from action on that item.

The following discussions and/or exchanges of information by or among competitors concerning are prohibited:

1. prices, price changes, price quotations, pricing policies, discounts, payment terms, credit, allowances or terms or conditions of sale;
2. profits, profit margins or cost data;
3. market shares, sales territories or markets;
4. the allocation of customer territories;
5. selection, rejection or termination of customers or suppliers;
6. restricting the territory or markets in which a company may sell services or products;
7. restricting the customers to whom a company may sell;
8. unreasonable restrictions on the development or use of technologies; or
9. any matter which is inconsistent with the proposition that each company must exercise its independent business judgment in pricing its service or products, dealing with its customers and suppliers and choosing the markets in which it will compete.