

# Complete Streets Council Action Plan 2023

## Council Overview

The ITE Complete Streets Council (CSC) represents and promotes the needs of pedestrians, bicyclists, transit users, freight, autos, and other forms of travel in the planning, design, construction, operation, and maintenance of complete, multi-modal transportation systems. As a cross-cutting technical council, the CSC coordinates and showcases ongoing initiatives and evaluates internal and external technical, policy, and institutional opportunities for ITE to become a leader in complete streets.

The Complete Streets Council encompasses three Standing Committees:

- The **Mobility as a Service (MaaS)/Mobility on Demand (MOD) Standing Committee**'s mission is to inform ITE members about the changing mobility landscape generally, and about MaaS/MOD opportunities and challenges specifically. We aim to deliver information and tools so ITE members can continue to be active participants in engineering, planning and policy discussions about MaaS/MOD and related topics.
- The **Pedestrian and Bicycle Standing Committee (PBSC)** represents and promotes the needs of pedestrians, bicyclists, and other forms of non-motorized-travel in the planning, design, construction, operation, and maintenance of transportation infrastructure. The PBSC seeks to promote the development of comprehensive transportation infrastructure that is inclusive of all modes of travel; serve as a crosscutting resource between other organizations and agencies on pedestrian and bicycle matters; and educate ITE membership, agencies, organizations, and policymakers on the needs of the pedestrian and bicycle communities.
- The **Transit Standing Committee** is for members with an interest in public transportation systems and associated facilities, including local transit (bus, streetcar/light rail); rapid transit (bus, rail); high-occupancy vehicle (HOV) facilities; people movers; waterborne transit (ferries); and related multi-modal interfaces. The Committee produces webinars and articles of topical interest and sponsors sessions at ITE conferences. Through these, the Committee seeks to grow the technical body of knowledge of the latest best practices with regard to shared mobility impact analysis, transit network planning, transit facilities/systems, and related multi-modal interfaces.

The Complete Streets Council commits to a 2023 Action Plan that supports the overall goals of ITE as an organization, including membership growth, new technologies, and a commitment to safety. We have structured this Plan to highlight a limited number of focus areas, to help us maintain commitment and momentum for the year.

## 2023 Mission

The Council works to position ITE as the go-to resource on people-centric, multi-modal transportation for its members and as an active partner with other organizations and agencies in this field.

## 2023 Goals

1. Deliver 6 technical products (see Project Summary table)

## **Complete Streets Council Action Plan 2023**

2. Explore and define 2-3 technical product ideas per Council or Committee for inclusion in next year's action plan (see Idea Pipeline table)
3. Deliver a program of 9 webinars (see Webinar Summary table):
  - a. CSC – 3 webinars
  - b. MaaS/MOD – 2 webinars
  - c. PBSC – 2 webinars
  - d. Transit – 2 webinars
4. Revise the Complete Streets Council introductory presentation to improve outreach to ITE Sections and other organizations and elevate awareness of the Complete Streets Council and its Standing Committees. Collaborate with the CLT on implementation.

## Complete Streets Council Action Plan 2023

### Executive Committee

Position	Name	Contact
<b>Complete Streets Council</b>		
Chair	Alex Rixey	<a href="mailto:Alex.rixey@montgomeryplanning.org">Alex.rixey@montgomeryplanning.org</a>
Vice Chair	Benito Pérez	<a href="mailto:benito.perez@t4america.org">benito.perez@t4america.org</a>
Staff Liaison (Council and all SCs)	Lisa Fontana Tierney	<a href="mailto:lfontana@ite.org">lfontana@ite.org</a>
Secretary	Natalie Chyba	<a href="mailto:N.Chyba@fehrandpeers.com">N.Chyba@fehrandpeers.com</a>
Webinar Committee Liaison	Allan Klugman	<a href="mailto:Allan.Klugman@minneapolis.gov">Allan.Klugman@minneapolis.gov</a>
Social Media Liaison	Casey Barrett	<a href="mailto:Casey.barrett@mbakerintl.com">Casey.barrett@mbakerintl.com</a>
<b>Mobility as a Service / Mobility on Demand Standing Committee</b>		
Chair	Bill Schwartz	<a href="mailto:BSchwartz@nelsonnygaard.com">BSchwartz@nelsonnygaard.com</a>
Vice Chair	Christopher Darwent	<a href="mailto:Christopher.Darwent@vancouver.ca">Christopher.Darwent@vancouver.ca</a>
Secretary		
Webinar Committee Liaison		
<b>Pedestrian and Bicycle Standing Committee</b>		
Chair	Claude Strayer	<a href="mailto:c.strayer@fehrandpeers.com">c.strayer@fehrandpeers.com</a>
Vice Chair	Patrick Wright	<a href="mailto:pwright@pennoni.com">pwright@pennoni.com</a>
Secretary	Jessie Holzer Carpenter	<a href="mailto:jholzer@beverlyhills.org">jholzer@beverlyhills.org</a>
Webinar Committee Liaison		
<b>Transit Standing Committee</b>		
Chair	Eric Swenson	<a href="mailto:swensone@bethel-ct.gov">swensone@bethel-ct.gov</a>
Vice Chair	Dan Ross	<a href="mailto:dan.ross@hdrinc.com">dan.ross@hdrinc.com</a>
Secretary	Katia Merand	<a href="mailto:Katia.Merand@ghd.com">Katia.Merand@ghd.com</a>
Webinar Committee Liaison	Alex Zamudio	<a href="mailto:azamudio@samschwartz.com">azamudio@samschwartz.com</a>

### One ITE Liaison Roster

Position	Name	Contact
Canadian District Representative	Ryan Martinson	<a href="mailto:rmartinson@tooledesign.com">rmartinson@tooledesign.com</a>
FHWA Complete Streets Working Group Liaison	Barbara McCann	<a href="mailto:Barbara.mccann@dot.gov">Barbara.mccann@dot.gov</a>

For more information about the Council, contact Natalie Chyba ([N.Chyba@fehrandpeers.com](mailto:N.Chyba@fehrandpeers.com)).

## Complete Streets Council Action Plan 2023

### Project Summary

The following table provides a high-level overview of the projects that will be completed or started this year.

Project	Task Owner	Final Due Date	Set up for Success?			
			CLT approval (y/n)	Volunteers assigned to support	# of additional volunteers needed	ITE Staff Approval & ITE Forms
<b>Complete Streets Council</b>						
Centering Transit and Pedestrian Safety in Quick Build Projects	Natalie Chyba	April 2023	Y	Reviewers from the Safety Council and Transit Sub-committee		Y
Accessibility Streetscape Design Guide	Benito Perez	January 2024	Y			Y
Pandemic Quick Builds: Lessons Learned and What Comes Next	Adam Smith	<i>Complete</i> <a href="https://www.ite.org/pub/?id=24EB7703-A754-E9C3-AD6E-A41504B0E6A6">https://www.ite.org/pub/?id=24EB7703-A754-E9C3-AD6E-A41504B0E6A6</a>				
<b>Mobility as a Service / Mobility on Demand Standing Committee</b>						
Data Standards 1-Page Series	Heidi Guenin	Q2-Q3 2023		Y	1-2	
Contribute to Parking Generation update introduction	Bill Schwartz, Prachi Vakharia Coordinate w/Kevin Hooper	TBD				
<b>Pedestrian and Bicycle Standing Committee</b>						
Decorative Crossings Technical Brief	Josh Green	Q2 2023		Y	-	

### Complete Streets Council Action Plan 2023

Bike Signal Resource Hub – Additional Case Studies	Marvin Ta	Q3-4, 2023 (depending on number of case studies included)		Y	1-2	
Residential Local Street Sidewalk Survey Web Resource	Randy McCourt	March 2023		Completed, published 3/16/2023	-	Y
Bicycle Runnel Quick Bite	Randy McCourt	Q2-Q3 2023		Y	-	Y
<b><i>Transit Standing Committee</i></b>						
Rail-to-Air Webinar	Alex Zamudio	Q3-Q4 2023		In progress		
Exclusive Lane Treatments Journal Article	Steve Gaskill, Eric Swenson	Q2 2023	n/a	Under review by Journal staff		

## Complete Streets Council Action Plan 2023

### Idea Pipeline

The following list includes potential projects to be developed over the course of the year and potentially included in next year's action plan for execution.

#### ***Complete Streets Council***

- Role of Complete Streets and multimodal connectivity in Reconnecting Communities
- Vibrant Streets (submitted as Developing Trend in 2022)

#### ***Mobility as a Service / Mobility on Demand Standing Committee***

- Curbside demand and management

#### ***Pedestrian and Bicycle Standing Committee***

- Follow-up to Pedestrian Crossing Policy Guide, potentially with greater focus on treatment selection criteria and guidance
  - Considering additional guidance on the "how" to studying/evaluating when to mark a crossing
- Next steps related to the residential local street sidewalk best practices survey and infographic (to consider other contexts)

#### ***Transit Standing Committee***

- Transit agency and municipality cooperation in project implementation
- Collaborative product with TRB Bus Transit Systems Standing Committee (AP050)
- Collaborative product with TRB Transit Safety and Security Standing Committee (AP080)
- Collaborative product with ITE Joint Rail Grade Crossing Committee

# Complete Streets Council Action Plan 2023

## Webinar Summary

Assigned webinar date	Webinar topic	Set up for Success?				Success Record	
		Abstract prepared	Assigned moderator	Presenters	Outreach planned (social media, etc.)	Delivered on time	Number of attendees
<b>Complete Streets Council</b>							
6/29/2023	ADA Considerations for Class IV Bicycle Facilities						
5/2/2023	Complete Streets Signal Timing	Info entered to ITE portal	David Hale, Leidos	Peter Koonce, City of Portland, OR; Andrew Hayes, Arlington County, VA; Dongho Chang, State of Washington DOT;			
	[TBD]						
<b>Mobility as a Service / Mobility on Demand Standing Committee</b>							
3/28/2023	Mobility Hubs Technical Brief			Mike Flynn, Sam Schwartz Engineering			
9/21/2023	Microtransit – Evolving Landscape		Erin Toop, WSP	Susan Shaheen, CAL Bill Schwartz Benji de La Pena, SUMC			
<b>Pedestrian and Bicycle Standing Committee</b>							

### Complete Streets Council Action Plan 2023

4/4/2023	April 4, 2023 “Making Crossings Safer, an Agency wide approach”		Ryan McClain	City of Phoenix, City of Lancaster			
7/25/2023	[TBD]						
<b><i>Transit Standing Committee</i></b>							
1/31/2023	Transit, Health, and Equity	Y	TBD	Fred Neal, Heidi Guenin			
5/18/2023	Rail-to-Air	Y	TBD				

Use the table above to describe a high-level overview of the projects that will be completed or started this year.

# Complete Streets Council Action Plan 2023

## Webinars

CSC Webinar 1 | Assigned Date from ITE: MM/DD

Webinar 1 detailed description

### Webinar Team

Role	Name	Email	Phone
Moderator			
Presenter			
Presenter			
Presenter			
Presenter			

### Webinar 1 Pathway to Success

Deliverables	Responsible Party	Due Date	ITE Deadline

CSC Webinar 2 | Assigned Date from ITE: MM/DD

Webinar 2 detailed description

### Webinar Team

Role	Name	Email	Phone
Moderator			
Presenter			
Presenter			
Presenter			
Presenter			

### Webinar 2 Pathway to Success

Deliverables	Responsible Party	Due Date	ITE Deadline

# Complete Streets Council Action Plan 2023

CSC Webinar 3 | Assigned Date from ITE: MM/DD

Webinar 3 detailed description

## Webinar Team

Role	Name	Email	Phone
Moderator			
Presenter			
Presenter			
Presenter			
Presenter			

## Webinar 3 Pathway to Success

Deliverables	Responsible Party	Due Date	ITE Deadline

## Complete Streets Council Action Plan 2023

### MaaS/MOD Mobility Hubs Webinar | Assigned Date from ITE: MM/DD

Present the contents of the April 2022 released ITE Mobility Hubs technical brief.

#### Webinar Team

Role	Name	Email	Phone
Moderator	Bill Schwartz?	<a href="mailto:bschwartz@nelsonnygaard.com">bschwartz@nelsonnygaard.com</a>	617-306-9466
Presenter	Mike Flynn	<a href="mailto:mflynn@samschwartz.com">mflynn@samschwartz.com</a>	347-200-0334
Presenter			
Presenter			
Presenter			

#### Pathway to Success

Deliverables	Responsible Party	Due Date	ITE Deadline

### MaaS/MOD Microtransit Webinar | Assigned Date from ITE: MM/DD

State of the practice of microtransit. What is it. Where is it working best? How much does it cost? How is it impacting local transportation?

#### Webinar Team

Role	Name	Email	Phone
Moderator	Erin Toop	<a href="mailto:Erin.toop@wsp.com">Erin.toop@wsp.com</a>	587-988-8667
Presenter	Bill Schwartz	<a href="mailto:bschwartz@nelsonnygaard.com">bschwartz@nelsonnygaard.com</a>	617-306-9466
Presenter	Susan Shaheen	<a href="mailto:sshaheen@berkeley.edu">sshaheen@berkeley.edu</a>	510-642-9168
Presenter	Benjie de la Pena	<a href="mailto:benjie@sharedusemobilitycenter.org">benjie@sharedusemobilitycenter.org</a>	
Presenter			

#### Pathway to Success

Deliverables	Responsible Party	Due Date	ITE Deadline

# Complete Streets Council Action Plan 2023

## PBSC Webinar 1 | Assigned Date from ITE: 4/4/2023

Following the release of ITE's Crosswalk Policy Guide Informational Report [link], this webinar will explore how these policies are being implemented in jurisdictions across North America. The safety, accessibility, and mobility of pedestrians are at the core of why agencies seek to create a crosswalk policy. Speakers will discuss how their policy was developed, what challenges they encountered, and how they are using their policy to improve safety for pedestrians crossing their streets in a systematic way. We will also discuss what can be found in the guide and how to use it as a tool for developing your own crosswalk policy. If your jurisdiction is interested in creating a policy, or already have a policy in place but are interested in how to put it into practice, this webinar is for you.

### Webinar Team

Role	Name	Email	Phone
Moderator	Ryan McClain	r.mcclain@fehrandpeers.com	+1-925-357-3384
Presenter	Cindy McCormick (City of Lancaster, PA)		
Presenter	Mailen Pankiewicz (City of Phoenix, AZ)		
Presenter			
Presenter			

### Pathway to Success

Deliverables	Responsible Party	Due Date	ITE Deadline

## PBSC Webinar 2 | Assigned Date from ITE: MM/DD

detailed description

### Webinar Team

Role	Name	Email	Phone
Moderator			
Presenter			
Presenter			
Presenter			

## Complete Streets Council Action Plan 2023

Presenter			
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### Pathway to Success

Deliverables	Responsible Party	Due Date	ITE Deadline

## Transit Health & Equity Webinar | Assigned Date from ITE: 01/31

Advancing Health Equity through Transit: What We Know, What We Should Do, and How the Infrastructure Investment and Jobs Act Can Help

### Webinar Team

Role	Name	Email	Phone
Moderator	TBD or Dan Ross	dan.ross@hdrinc.com	
Presenter	Fred Neal, Jr	fnealjr@yahoo.com	
Presenter	Heidi Guenin	heidimg@protonmail.com	
Presenter	N/A		
Presenter	N/A		

### Pathway to Success

Deliverables	Responsible Party	Due Date	ITE Deadline
Identify topics and presenters	Dan Ross	9/26/22	
Confirm date with ITE	Dan Ross	10/1/22	
Confirm presenters	Dan Ross	10/30/22	
Develop draft content	Dan Ross	November 2022	
Submit Draft to ITE	Dan Ross	11/30/22	
Finalize content	Dan Ross	December 2022	
Submit Final to ITE	Dan Ross	12/31/22	1/1/23?

## Rail-to-Air Webinar | Assigned Date from ITE: MM/DD

Case studies of rail-to-air multi-modal interface systems in cities across the US

### Webinar Team

Role	Name	Email	Phone

## Complete Streets Council Action Plan 2023

Moderator	TBD or Alex Zamudio	<a href="mailto:azamudio@samschwartz.com">azamudio@samschwartz.com</a>	
Presenter	TBD		
Presenter	TBD		
Presenter	TBD		
Presenter	TBD		

### Pathway to Success

Deliverables	Responsible Party	Due Date	ITE Deadline
Identify topics and presenters	Alex Zamudio	January 2023	
Confirm date with ITE	Alex Zamudio	January 2023	
Confirm presenters	Alex Zamudio	February 2023	
Develop draft content	Alex Zamudio	March 2023	
Submit Draft to ITE	Alex Zamudio	March 2023	
Finalize content	Alex Zamudio	April 2023	
Submit Final to ITE	Alex Zamudio	April 2023	

## Technical Products

### Centering Transit and Pedestrian Safety in Quick Build Projects

Complete Streets Council

Quick-build projects are usually city-led efforts to get projects on the ground as quickly as possible. Because most cities don't operate transit and are therefore one step removed from the pain points of riders, transit can often be left out of the mix despite the important role it plays in regional mobility and climate resilience. This document will act as a resource manual for cities and transit agencies looking to collaborate to get these projects off the ground, including cutsheets on identifying the need, engaging partners, defining the project, conducting outreach, designing the project, seeking funding, implementing and maintaining the facility, and post-project evaluation.

### Pathway to Success

Deliverables	Responsible Party	Due Date
Submit application	Natalie Chyba	November 2021
Approval of application	Natalie Chyba	May 2022
Identify volunteers	Natalie Chyba	Summer 2022
Administrative Draft	Natalie Chyba	January 2023
Draft	Natalie Chyba	February 2023
Submit Draft to ITE	Natalie Chyba	February 2023
Final	Natalie Chyba	April 2023

# Complete Streets Council Action Plan 2023

## Accessibility Streetscape Design Informational Report

Complete Streets Council

Guidance document discussing what does complete street accessibility at the street mean and look like; highlight existing resources, policies, standards; identify existing challenges, trends, and opportunities; highlight key examples how it is applied from project conceptualization to implementation. Document also plans to address historically limited accessibility (limited english proficiency, Deafspace, cognitive ability, etc).

### Pathway to Success

<b>Deliverables</b>	<b>Responsible Party</b>	<b>Due Date</b>
Literature review	Benito Pérez and taskforce	6/1/2023
Interim Draft	Benito Pérez and taskforce	7/31/2023
Pre-edit Draft	Benito Pérez and taskforce	9/30/2023
Editorial Draft	Benito Pérez and taskforce	11/15/2023

# Complete Streets Council Action Plan 2023

## Decorative Crossings Technical Brief

Pedestrian and Bicycle Standing Committee

The Pedestrian & Bicycle Standing Committee is currently reviewing decorative crossing case studies from the data we had collected as well as the Virtual Drop-in Session that was hosted in 2020. We are working with ITEHQ to make a decorative crossing webpage with the introduction material, and then posting the case studies written as a technical brief on decorative crossings.

### Pathway to Success

<b>Deliverables</b>	<b>Responsible Party</b>	<b>Due Date</b>
Outline	Josh Green & task force	
Obtain Volunteers	Josh Green & task force	Complete
Administrative Draft	Josh Green & task force	1/15/2023
Draft	Josh Green & task force	2/1/2023
Submit Draft to ITE	Josh Green & task force	3/1/2023
Final Draft	Josh Green & task force	3/15/2023
Submit Final Draft to ITE	Josh Green & task force	4/1/2023
Final Project!	Josh Green & task force	4/30/2023

# Complete Streets Council Action Plan 2023

## Data Standards 1-Pager Series

Mobility as a Service / Mobility on Demand Standing Committee

detailed description

### Pathway to Success

Deliverables	Responsible Party	Due Date
Outline		
Obtain Volunteers		
Administrative Draft		
Draft		
Submit Draft to ITE		
Final Draft		
Submit Final Draft to ITE		
Final Project!		

# Complete Streets Council Action Plan 2023

## Bike Signal Resource Hub – Additional Case Studies

Pedestrian and Bicycle Standing Committee

detailed description

### Pathway to Success

Deliverables	Responsible Party	Due Date

## Complete Streets Council Action Plan 2023

### Rail-to-Air Quick Bite

Transit Standing Committee

Case studies of rail-to-air multi-modal interface systems in cities across the US

#### Pathway to Success

<b>Deliverables</b>	<b>Responsible Party</b>	<b>Due Date</b>
Submit application	Alex Zamudio, Eric Swenson	March 2023
Approval of application	Alex Zamudio, Eric Swenson	April 2023
Identify volunteers	Alex Zamudio, Eric Swenson	April 2023
Administrative Draft	Alex Zamudio, Eric Swenson	May 2023
Draft	Alex Zamudio, Eric Swenson	May 2023
Submit Draft to ITE	Alex Zamudio, Eric Swenson	June 2023
Final	Alex Zamudio, Eric Swenson	June 2023

### Exclusive Lane Treatments Journal Article

Transit Standing Committee

A brief history of bike-only lanes and bus-only lanes, with an emphasis on the variety of pavement treatments and colors (as far as color, wording, symbology, etc.). Discuss the variety of treatments in use today, and the trend towards standardizing these treatments, pros and cons of standardization, institutional preferences, and looking ahead to potential guidance in the next MUTCD edition.

#### Pathway to Success

<b>Deliverables</b>	<b>Responsible Party</b>	<b>Due Date</b>
Submit abstract	Steve Gaskill, Eric Swenson	November 2022
Approval of application	Steve Gaskill, Eric Swenson	November 2022
Identify volunteers	Steve Gaskill, Eric Swenson	December 2022
Administrative Draft	Steve Gaskill, Eric Swenson	TBD, based on ITE Journal schedule of topics
Draft	Steve Gaskill, Eric Swenson	TBD
Submit Draft to ITE	Steve Gaskill, Eric Swenson	TBD
Final	Steve Gaskill, Eric Swenson	TBD