



Professional
development program

System Requirements

For PC-Users:

- Required: Windows® 2000, XP, 2003 Server or Vista (Linux is not supported)
- Required: Internet Explorer® 6.0 or newer, or Mozilla® Firefox® 3.0 or newer (JavaScript™ and Java™ enabled). If needed, download Java here.
- Internet Connection required, cable modem, DSL, or better recommended
- Recommended: Minimum of Pentium® class 1GHz CPU with 512 MB of RAM (2 GB of RAM for Windows Vista)

For Mac®-based Users:

- Required: Mac OS® X 10.4 (Tiger®) or newer
- Required: Safari™ 3.0 or newer, Firefox 3.0 or newer; (JavaScript and Java enabled)
- Internet Connection required, cable modem, DSL, or better recommended
- Required: PowerPC G4/G5 or Intel processor, 512 MB of RAM or better recommended

To Use VoIP

- Required: Fast Internet connection (384 kbps or more recommended)
- Required: Microphone and speakers
- USB headset is recommended for anyone wishing to speak using VoIP
- Headphones and separate USB microphone are also excellent

Menus

Provides access to leaving/ending the Webinar, attendee options, Control Panel tools and online help files (a)

Screen Sharing

Provides presenter with a visual reminder of On Air status, the ability to show/pause/stop screen sharing, share keyboard and mouse control and change presenters (b)

Grab Tab

Enables presenter to minimize the Control Panel to the side of the desktop to display his or her full desktop to attendees and still access Screen Sharing tools (c)

Dashboard Pane

Provides organizers with a quick view of the timer, attendance, audience attentiveness, number of unanswered attendee questions and number of hands raised (d)

Attendee List Pane

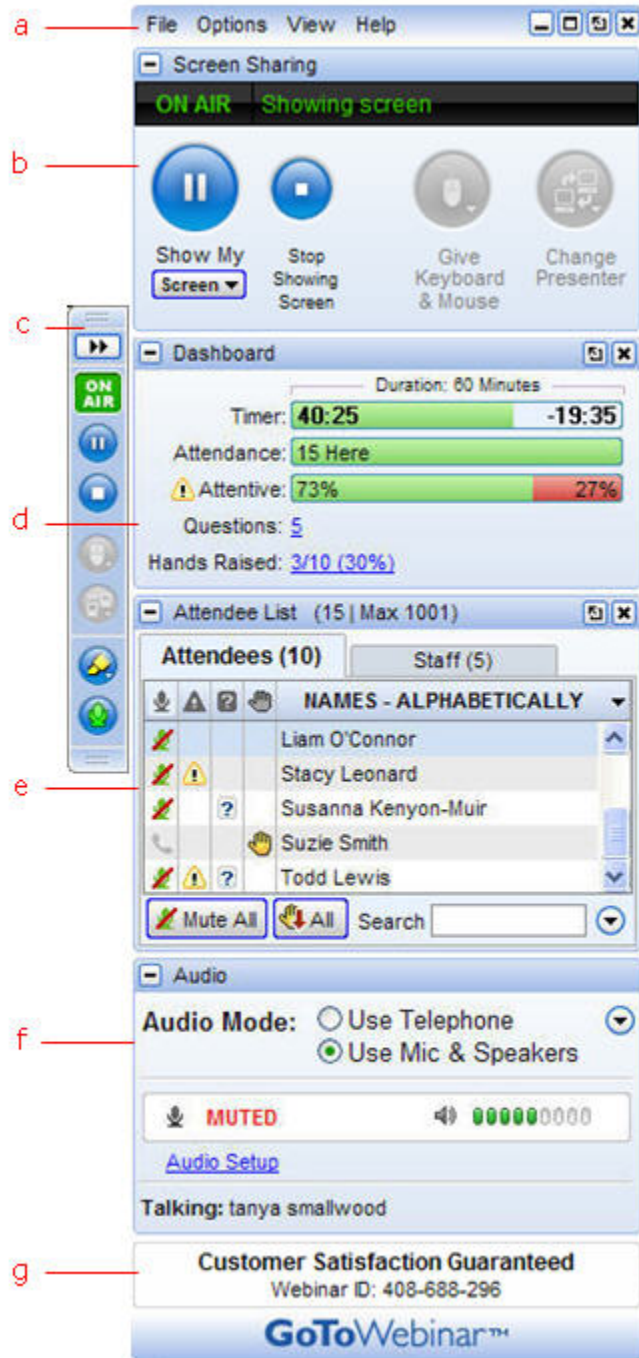
Provides the ability to manage all Webinar attendees (e)

Audio Pane

Manage audio format, audio service and audio setup (f)

Webinar Information Pane

Provided for quick reference; Webinar ID can be given to someone to join through www.gotowebinar.com (g)



• Additional Control Panel Panes

Audience View Pane

- Provides the presenter a view of what the audience is seeing during the presentation).

Chat Pane

- Enables organizers to chat with other organizers and panelist or send a broadcast message to attendees

Polls Pane

- Enables organizers and presenters to manage the polling feature.

Invite Others Pane

- Enables organizers to invite attendees to a Webinar already in progress.

Questions Pane

- Manage questions and answers from attendees as well as forward questions to panelists