



Request for Instructor

Practical Project Management for the Transportation Professional Seminar

1. Introduction.

The Institute of Transportation Engineers is an international educational and scientific association of transportation professionals who are responsible for meeting mobility and safety needs. ITE facilitates the application of technology and scientific principles to research, planning, functional design, implementation, operation, policy development and management for any mode of transportation. Through its products and services, ITE promotes professional development of its members, supports and encourages education, stimulates research, develops public awareness programs and serves as a conduit for the exchange of professional information. Founded in 1930, ITE serves as a gateway to knowledge and advancement through meetings, seminars, and publications, and through our network of nearly 17,000 members working in more than 92 countries.

At the 2000 ITE Annual Meeting, a one day seminar “Practical Project Management for the Transportation Professional” was offered. ITE is seeking an instructor to review and update the materials, as necessary and instruct the course at the 2007 ITE Annual Meeting, Sunday, August 5, 2007, Pittsburgh, PA.

2. Scope of services.

- a. Review and update, if necessary, ITE’s “Practical Project Management for the Transportation Professional” One-day Seminar. A hard copy of the presentation material is available.
 - i. Include a case study
- b. Prepare PowerPoint Presentation based on hard copy materials
- c. Instruct one-day seminar at ITE Annual Meeting on August 5, 2007.

3. Fee.

ITE will provide \$1,500 in compensation.

4. Proposal.

A statement of interest and qualifications should be submitted to Aliyah N. Horton at ahorton@ite.org by December 15, 2006.

5. Questions.

Contact Aliyah N. Horton, 202-289-0222 ext. 137; ahorton@ite.org.