



MINUTES

TO: Notes to File DATE: **March 3, 2009**

FROM: Russell Brownlee FILE NO: TSC

SUBJECT: *TSC Executive Committee Meeting #1 - 2009*
Transportation Research Board - January 11th, 2009, 12:00 to 1:00 pm EST

PRESENT: Russell Brownlee, Giffin Koerth Forensic Engineering (Chair)
Jeffrey Shaw, FHWA (Vice-Chair)
Ed Stolof, ITE
Geni Bahar, Navigats, Inc.
Andrew Kwasniak, Exponent
Wei Sun, City of Kansas City
Aaron Zimmerman, ITE Transportation Planning
Pay Noyes, Pat Noyces and Associates (Coordinating Council Chair)
Darren Torbic, MRI Research
Ali Hadayeghi, AECOM
Pedram Izadpanah, University of Waterloo (TLC District 7)
Hossein Zarei, AECOM
Steve Kodama, City of Toronto
Steve Colman, Downing Associates (Coordinating Council Vice-Chair)
Peter Elsenaar, GRSP
Richard Cloakley, CH2MHILL
Keith Knapp, University of Minnesota
Brian Malone, AECOM
Anna Akola, World Bank

DISTRIBUTION: Attendees
Executive Committee Members
Philip Caruso, ITE

Item Discussed

Action By

1. APPROVAL OF DECEMBER 12TH, 2008 MINUTES

- Meeting minutes were approved.

Information

2. COORDINATING COUNCIL UPDATE (P. NOYES)

- CoCo has rolled out a 2009 Action Plan
- New mission to “Enhance professional collaboration and advance technical body of knowledge ...”
- First 2009 action item is to prepare a menu of project types and formats
- J. Shaw will forward what AASHTO had completed in this regard to define product types and function.
- Key emphasis on creating communities within the Councils

Action By

J. Shaw

3. 2008 SAFETY ACTION PLAN

- No change in the status of the safety action plan
- A summary of the plan is on the website
- J. Shaw is to forward the complete plan to G. Bahar, A. Kwasniak and D. Torbic for the review and comment.

J. Shaw
G. Bahar
A. Kwasniak
D. Torbic

4. SAFETY AWARDS CHAIR AND COMMITTEE

- R. Brownlee will approach one of the new members of Executive Committee to become the awards chair.
- A. Kwasniak, J. Shaw, G. Bahar and R. Brownlee offered to serve as committee members
- P. Elsenaar explained that the international culture is different than the North American, and hence we may need to work harder to get international nominees. Internationally, you generally do not nominate yourself, your project or your organization for an award.
- End of March 2009 is the timeframe for the award selection

R. Brownlee

5. FHWA OFFICE OF SAFETY – LOCAL AND RURAL ROAD PROGRAM

- R. Brownlee and J. Shaw outlined a request from the FHWA Office of Safety regarding their Local and Rural Road program.
- R. Brownlee will liaison with Karan Timpone and discuss opportunities for the TSC to support and participate in their initiative.

R. Brownlee

6. TECHNICAL PROJECTS

Before and After

- Document is complete and will be placed on the ITE website for a nominal charge.

Information

ITE Journal Safety Theme – August 2009

- A. Kwasniak will take the lead on collecting and evaluating potential topics/speakers. All are to forward suggestions to A. Kwasniak.
- No change in status.
- There will be a number of unsolicited safety articles in the April 2009 edition

A. Kwasniak

Road Departure

- No change in status.
- J. Shaw will send out e-mail to Committee members to move things forward for 2009.
- Two products being focused on: canned presentation on the road departure problem, and urban roadside design
- G. Bahar has two modules that may be good foundation for the presentation. Consensus on 30 minutes length is good; emphasize causal factors and identifying resources for technical solutions.
- D. Torbic has recently completed NCHRP project 17-32 that could serve as basis for additional products.

Safety Program Self Assessment

- A product to allow an agency the ability to review their overall road safety structure resources and programs, based on size and other attributes.
- District 7 will lead the pilot project, with the TSC as a participating Council
- Other councils may have interest if this project goes beyond the pilot project stage.
- R. Brownlee will have a finalized project proposal for the next meeting in 2009. District 7 is preparing the proposal.

Roundabouts on Pedestrian and Multi-Use Facilities

- No action to date. A No action to date. A project proposal will need to be developed
- P. Elsenaar should be consult regarding guidance that exists from Europe.
- Discussion carried forward to the next TSC meeting.

7. NEW BUSINESS

- A. Kwasniak proposed that the TSC pursue human factors related products. E. Stolof suggested one opportunity it to take the Safety & Human Factors webinar course to the Intermediate Level. From surveys, people are interested in where ITE can fit in on the cell phone/distracted and fatigue debate. P&L Committee has debated this issue. Discussion carried forward to the next meeting.
- D. Torbic will be the liaison to the HSM progress. Delivery is now 2010. If any status updates are available, they should be forwarded for inclusion on the TSC web site.
- E. Stolof been asked by HQ to develop a Safety Hot Topics web briefing by June.
- S. Kodama asked if a Safety Impact Study has ever been tried (similar to TIS). B. Malone worked with two cities on producing the framework for safety impact studies. B. Malone pointed out that this approach has been well-received since the developers realize their projects will be less likely to be delayed by safety concerns. E. Stolof explained that this would complement the HSM. Discussion carried forward to the next TSC meeting.
- P. Elsenaar shared the WHO Speed Management manual based on the OECD report and indicated the location on the web.
- Discussion regarding an informational report on Variable Speed Limits.

8. NEXT MEETING

Next meeting will be a conference call and will be established through e-mail correspondence.

9. ADJOURNMENT

Action By
Information

R. Brownlee

Information

Information

Information