

Discussion Summary  
Transportation Consultants Council Conference Call  
Thursday August 4, 2011  
1 PM EDT

Participating:

- John Kennedy (JJK)
- Don Samdahl
- Amir Rizavi
- Paul Eng-Wong
- Nelson Shaffer
- Hibbett Neel
- Jeff Arey
- Steve Hofener
- Michael Sanderson
- Alf Guebert

Membership Update:

- Approximately 590 members
- Half of the Executive Committee Members are not listed as TCC members. Names not transferred from original members firm contact list to new Council format list. Exec. Comm. members notified via separate e-mail.

Council Structure

- Discussion on latest draft yielded need to add the Newsletter editor and social media coordinator(s) to Executive Committee.
- Add Awards committee as the responsibility of the Volunteer Coordinator.
- And, finalize

Communications Program

- Amir discussed items in e-mail to JJK on 8/1/11 (to be forwarded by Amir to Executive Committee) in which the Website, Newsletter and ITE Community initiatives were identified.
- Additional Newsletter items to be considered include
  - The TCC Action Plan (JJK will include elements of the Plan and what can be expected as part of Chair's message)
  - Status of Reauthorization
  - Traffic Bowl

Additional Executive Committee appointments

- Identified need to add members of the Executive Committee based on proposed structure.
- Mike Sanderson and Don Samdahl will identify potential candidates from Western District (need two – one southwest and one Bay area). JJK will talk with Wayne Kurfees about Texas District.
- Jeff Arey still looking to identify replacement

Status of Technical Programs

- Intern Guidelines – JJK relayed Ken Voigt e-mail indicating document for review will be provided at the Executive Committee meeting in St. Louis
- Hibbett provided update on current training program development

- Questionnaire being developed to identify member needs (all ITE members, not only TCC)
- Process still fluid in terms of what will happen with the program in terms of structure, format of offering, financing, etc.
- Discussion expected at IBD meeting in St. Louis

Miscellaneous

- Results of Exec. Comm. poll, identified Executive Comm. support for Don Samdahl as Chair and Alf Guebert as Vice Chair starting in January, 2012.

Next Meeting

- Annual meeting, St. Louis, Saturday 8/13/11 1PM, Majestic F, Renaissance St. Louis Grand Hotel, 800 Washington Avenue. (Poll suggested that 8 Exec. Comm. members would be there)

John J. Kennedy, P.E., PTOE