

EXECUTIVE COMMITTEE MEETING MINUTES/DISCUSSION ITEMS

1. ITE Annual Meeting, Anaheim, CA

Discussion Items from Council meeting on August 17, 2009

1. Young consultant awards – need to find out if the letters were sent to awardees inviting them to the TCC exec committee session as none of the recipients showed up at the Exec committee session.
 - a. Follow-up – yes they were sent. But the attendance was not a requirement and as such none took advantage.
 - b. Possible action for future – should attendance to the exec committee meeting be made a requirement.
 2. Earl Newman suggested circulating the list of the candidates along with their rankings to their respective districts, for those who did not make the top ten of the consultant's awards. This was to see if the districts could offer those who ranked pretty high a travel award or a scholarship. This recommendation was based on the comment Jeff Arey made that 58 papers were submitted and that there were more than 10 candidates that seemed to be very good. Another recommendation made was that we need to track the recipients who get the award, Siva responded that ITE does keep the list.
 3. Paul Eng-Wong brought out the fact that the port authority in NY/NJ has ethics training for the consultants and employees.
 4. John Kennedy raised the issue with respect to the potential conflict of interest situation between ITE and VHB on E aster Seals project. The resolution was that this was going to be discussed with ITE off-line.
 5. Need to correct the new member solicitation form to include the address of the contact and not the corporate address.
 6. ITE will collect the leads obtained as a result of the executive member's soliciting new members and forward the composite list to all exec members to sort out any duplicates.
 7. Need to send the list of all solicited people that Hibbett's contacted back to all the exec committee members to remove duplicates.
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