

ITE Transportation Consultants Council 2011 Action Plan

Mission: To provide the Consultant Community with materials and training that support the needs of the community at various stratum within organizations large and small; to identify issues and needs within the consultant community for consideration by leadership of the Institute; and, to represent the Consultant Community membership in discussions with the leadership of the Institute.

Goals and Objectives

- Complete reorganization process through work with ITE HQ, the IBD and the Coordinating Council.
 - Reconstitute Executive Committee with one member minimum from each District.
 - Complete first round of revisions to website based on new organizational structure.
 - Set ties through District representatives to District and Section Boards to promote establishment of Consultants Council type of organization at local level
- Be a focal point for the consultant's community needs for business skills training.
 - Define desired products and needs
 - Work with Southern District and ITE HQ on development of course materials for a "Leadership Academy" Program
- Maintain and enhance ties with Transportation Educators and Public Agency Councils
 - Continue joint session(s) during Annual Meetings
 - Establish joint sessions as part of Executive Committee Meetings – mid-year and Annual
 - Encourage formatted discussions at District and local levels to promote improvement of consultant and public agency relationships.

Action Items

- Continue pursuit of Council reorganization.
- Redefine Council structure based on outcome of reorganization effort (ready for adoption at 1/2011 Executive Committee)
- Redefine Council Executive Committee (for beginning of 2011)
- Work with Headquarters and Southern District to develop basic course/training material framework for "Leadership Academy".

- Poll TCC membership on the benefits of such a program and where expansion of the program should lead.
- Develop model plan for transportation internship program. (Draft for TCC review January, 2011 with input then sought from Education and Public Agency Council).
- Continue/enhance relationship with Public Agency and Education Councils and the Standing Committee on Ethics including session at the Annual Meeting.
- Begin development of guidance materials for TCC member needs including
 - Effective Peer Reviews
 - Small business assistance summary – where to find information
 - Strategic Planning
 - Transition Planning
 - How much is my company worth
 - Effective contracts and risk management
 - Project management