

SECTION ACTIVITIES AWARD

Application Deadline: April 1st *

***Only for Southern District (District 5): deadline for the applications is March 1st.*

Initiated in 1992, the Section Activities Award is designed to encourage and promote active involvement by ITE sections in activities promoting the purpose and objectives of ITE. It recognizes the overall quality of section activities, be they technical or non-technical in nature, and may include technical meetings, technical committees, technical reports, seminars and training programs, student participation, career guidance, membership campaigns, public relations activities and others.

ELIGIBILITY:

- Activities conducted jointly by more than one Section are eligible for consideration.
- Activities must have been ongoing or have been completed during the preceding calendar year.

SUBMITTAL PROCEDURE:

- Submittals will include a concise summary of the reasons for nomination, in particular the overall program of activities within the Section.
- In order for the Section to qualify for the award on the District and International level, the following must be submitted:
 - ✓ Completed Section Annual Report Form (attached)
 - ✓ A summary of Section Activities for the year – not to exceed three pages
 - ✓ Any material beyond the Annual Report and Activities Summary labeled as attachments
- All entries must be submitted electronically to the District Award Coordinator **no later than April 1**. The application must be formatted in Adobe Acrobat®. Any award submission received by the Award Coordinator after this date will not be considered. All entries for this award must be sent to the Award Coordinator first, do not send to ITE as this will delay your application being judged in a timely manner.

EVALUATION CRITERIA

- Originality or innovation of the activities
- Motivation to undertake the activity
- Level of commitment and involvement of the Section leadership and membership
- Applicability to other Sections
- Effectiveness of the activities achieving the planned objectives

AWARD

- Recognition at the ITE Annual Meeting and in ITE Journal
- Plaque
- Up to \$1,000 travel reimbursement to attend the ITE Annual Meeting

Questions regarding the Section Activities Award may be directed to:

Tatiana Richey
trichey@ite.org
202-785-0060 ext. 604

2012 District Award Coordinators – Section Activities

District	District Description	Coordinator
Northeastern	Connecticut, Maine, Massachusetts, New Hampshire, New Jersey (north of southern borders of Mercer and Monmouth counties), New York, Rhode Island and Vermont	Michael Wieszchowski mwieszchowski@labergegroup.com
Mid-Colonial	Delaware, District of Columbia, Maryland, New Jersey (south of the northern borders of Burlington and Ocean counties), Pennsylvania, West Virginia, and Virginia counties of Arlington, Fairfax, and the cities and towns located within the confines of these counties.	Jennifer Walsh jennifer.walsh@mcctrans.com
Great Lakes	Indiana, Michigan, Ohio	Jim Loew james.loew@clark-dietz.com
Midwestern	Arkansas, Illinois, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, Oklahoma, South Dakota and Wisconsin	Todd Szymkowski szymkowski@engr.wisc.edu
Southern	Alabama, Georgia, Kentucky, Louisiana, Mississippi, north Carolina, South Carolina, Tennessee, Virginia (with the exception of the counties of Fairfax and Arlington and the towns and cities within the confines of these counties)	Karen L. Mohammadi karen.mohammadi@neel-schaffer.com
Western	Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming and all US Territories not in District Ten	Danielle Scharf dscharf@sandersonstewart.com
Canadian	Canada	Peter Truch ptruch@kelowna.ca
International	All countries outside continental United States, its territories	Tatiana Richey – ITE HQ trichey@ite.org
Texas	Texas	Melisa Finley m-finley@tamu.edu
Florida	Florida and Puerto Rico	Edward Kant ejkpe@comcast.net

Section Annual Report

for the period January 1, 20__ to December 31, 20__

for the _____ Section

Current Officers and Committee Chairs:

President _____
 Vice President _____
 Secretary _____
 Treasurer _____
 Technical Chair _____
 Membership Chair _____
 Legislative Coordinator _____
 Student Chapter Coordinator _____

Others: _____

Membership:

Number	Membership Grade	Section Annual Dues Rate
_____	Honorary	\$ _____
_____	Fellow	\$ _____
_____	Fellow Life	\$ _____
_____	Fellow Retired	\$ _____
_____	Member 10	\$ _____
_____	Member	\$ _____
_____	Member Life	\$ _____
_____	Member Retired	\$ _____
_____	Associate 10	\$ _____
_____	Associate	\$ _____
_____	Associate Life	\$ _____
_____	Associate Retired	\$ _____
_____	Institute Affiliate	\$ _____
_____	Institute Affiliate Retired	\$ _____
_____	Student Member	\$ _____

Section Affiliates [List Each Type]:

Financial:

Does your section have a Federal Employer Identification Number?

Yes No

If yes, what is the number? _____

Balance of Funds on hand at the Beginning of the Reporting Period: \$ _____

Income for the Reporting Period:

Membership Dues \$ _____
Gross Income from Meetings \$ _____
Investment Income \$ _____
Advertising Income \$ _____
Contributions \$ _____

Other Principal Sources of Income (please list below):

\$ _____
\$ _____
\$ _____
\$ _____

Total Income: \$ _____

Expenditures for the Reporting Period:

Newsletter Printing/Postage \$ _____
Travel \$ _____
Meetings \$ _____
Special Projects \$ _____
Awards \$ _____
Scholarships \$ _____

Other Expenditures:

\$ _____
\$ _____
\$ _____
\$ _____

Total Expenditures: \$ _____

Net Income (Expense) \$ _____

Balance of Funds on hand at the End of the Reporting Period: \$ _____

Was there a change in the Section Bylaws during this reporting period? (If yes, please attach a copy of the new bylaws.)

Yes No

Technical Activities:

List Projects underway by title and, if available, provide expected date of completion:

List Projects by title, which were completed during this reporting period and, if available, attach a copy of the report:

Legislative Activities during this reporting period:

Meetings held during this reporting period:

Date: _____ Location: _____
Purpose: _____ Attendance: _____

Date: _____ Location: _____
Purpose: _____ Attendance: _____

Date: _____ Location: _____
Purpose: _____ Attendance: _____

Date: _____ Location: _____
Purpose: _____ Attendance: _____

Date: _____ Location: _____
Purpose: _____ Attendance: _____

Date: _____ Location: _____
Purpose: _____ Attendance: _____

Student Chapter Activities during this reporting period:

Awards Presented during this reporting period:

Award Name: _____

Recipient's Name: _____

Purpose of Award: _____

Form of the Award: _____

Award Name: _____

Recipient's Name: _____

Purpose of Award: _____

Form of the Award: _____

Award Name: _____

Recipient's Name: _____

Purpose of Award: _____

Form of the Award: _____

Award Name: _____

Recipient's Name: _____

Purpose of Award: _____

Form of the Award: _____

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Past Recipients

- 1992** Michigan Section
- 1994** Florida Section
- 1995** Florida Section
- 1996** Florida Section
- 1997** Georgia Section
- 1998** Georgia Section
- 1999** Georgia Section
- 2000** Wisconsin Section
- 2001** Wisconsin Section
- 2002** Georgia Section
- 2003** Southern California Section
- 2004** North Carolina Section
- 2005** Metropolitan Section of New York and New Jersey
- 2006** North Carolina Section
- 2007** Colorado-Wyoming Section
- 2009** Georgia Section
- 2010** Missouri Valley Section
- 2011** Florida Section



Institute of Transportation Engineers

Innovative Intermodal Solutions for Urban Transportation Paper Award in Memory of Daniel W. Hoyt (in conjunction with ITE Transit Council)

Submittal Deadline: April 1st

This award has two purposes: to encourage reporting of activities and programs that have been effective in addressing urban transportation needs through the development of innovative, practical and balanced intermodal solutions; and to publicize the role of transportation professionals in achieving innovative solutions to urban transportation needs.

ELIGIBILITY:

- ❑ Any individual transportation professional, member or non-member of ITE, who actively has been involved with and reports on intermodal activity or programs that address urban transportation issues.
- ❑ For a paper to be eligible, it must be published in the Annual Meeting Compendium, the Technical Conference Compendium, or the *ITE Journal*.

SUBMITTAL PROCEDURE:

- ❑ Please send your submissions electronically in a PDF format **no later than 5pm EST on April 1st** to:

Carol MacDougall

cmacdougall@ite.org

(Subject Line: Daniel W. Hoyt Award)

SELECTION PROCESS:

- ❑ After an initial screening process conducted by session presiders and other volunteers, the subset of potential finalist papers is narrowed down to the 5-8 finalist papers. The finalist papers will be reviewed by a subcommittee of the Transit Council and the winning paper is selected based on the highest score from the judging criteria. The Awards Chair then notifies ITE headquarters by May 1st of the winner.

AWARD:

- ❑ Recognition at the ITE Annual Meeting and in *ITE Journal*
- ❑ Plaque

Questions regarding the Innovative Intermodal Solutions for Urban Transportation Paper Award (in memory of Daniel W. Hoyt) may be directed to:

Carol MacDougall

cmacdougall@ite.org

202-785-0060 ext. 134